

730 Topeka
P.O. Box 287
Lyndon, KS 66451-0287
Phone: 785 828-3146



Permit # _____
Fee: \$50.00

FENCE PERMIT APPLICATION

Date Paid: _____

Property owner:

_____	_____
Name	Address
_____	_____
Phone	Email

Contractor:

_____	_____
Name	Phone

LEGAL DESCRIPTION OF PROPERTY. This information is on your abstract, your tax statement, or available at the Osage County Register of Deeds Office located in the courthouse.

Type of Material Used: _____

Cost of Project: _____ Square Footage: _____

Estimated starting date: _____ Completion date: _____

Site Plan/Sketch is required (please attach or provide drawing on the back page)

IMPORTANT: Attach a separate sheet showing structure dimensions and locations on the lot and the placement of the proposed fence. Indicate all setbacks, public or private easements, height of structure, and parking (if applicable). **The property owner or agent is responsible for the accuracy and verification of all dimensions given, as well as any legal surveying if needed.**

Applicant's Signature: _____

DATE: _____

The zoning administrator has 10 days to review paid permits once they are submitted. Permits will not be approved and returned before the allotted time.

Note: This application (if approved) expires **one year** after date of issuance unless the project is started within six months of approval.

----- Section Below for CITY ZONING ADMIN. -----

Approved _____ Denied _____

SIGNATURE: _____ DATE: _____

Permit #: _____ Contractor: _____
Address: _____ Phone #: _____

Permit Requirements:

*The following requirements **must** be clearly marked in order for your permit to be submitted for review by the Planning and Zoning Administration;

- Neighboring streets
- Property lines
- All existing structures and fences with dimensions
- Dimensions of the proposed structure
- Structure permanent or non-permanent (movable)
- All set-back distances from property lines
- Height and type of fence (i.e. chain link, privacy, etc)

****The Zoning Administrator will not consider the permit unless all of the above listed requirements are included in the site sketch.**

